



**Ohio Chapter, CPA Firm Management Association**  
*Meeting Minutes*

The May meeting of the Ohio Chapter of the CPA Firm Management Association was held at Corrigan Krause in Westlake, Ohio on May 20, 2016.

**The following were in attendance**

Timothy Bub	Newman & Company	Cleveland, Ohio
Crista Barlomicci	Apple Growth Partners	Akron, Ohio
Susan Licate	Zinner and Company	Cleveland, Ohio
Erin McCafferty	Apple Growth Partners	Cleveland, Ohio
Jacqueline Bell	Ciuni & Panichi	Beachwood, Ohio
Salvatore Caroniti	Corrigan Krause	Westlake, Ohio
Elizabeth Mayer	Schlabig & Associates	Akron, Ohio
Michelle Wing	Weber O'Brien Ltd.	Sylvania, Ohio
Sharon Trabbic	William Vaughan Co	Maumee, Ohio
Dan Lewis	Lewis Professional	Worthington, OH
Michelle Johnson	Martinet Recchia Inc	Willoughby, Ohio
Margaret Gothot	Tax & Wealth Management	Cleveland, Ohio
Tammy Boring	Snyder & Company	Lancaster, Ohio
Samantha VanArnehm	Corrigan Krause	Westlake, Ohio

**Presentation**

The meeting presentation was " *Linked In as a Recruiting Tool*" with Lisa Satonick, HR Manager, Corrigan, Krause.

**Business Meeting**

Minutes of the February meeting were approved, as was the Treasurer's report.

Samantha Van Arnhem, Program Chair, announced the speakers for upcoming topics/speakers:

July 15, 2016	To be determined
September 16, 2016	Employee Retention

All future meetings will be held at the OSCPAs new facility located at 4249 Easton Way, Suite 150, Columbus, OH 43219.

Sharon Trabbic, Immediate Past President and Nominating Committee Chair, reminded that the Election of Officers will be voted upon at the Annual Meeting in July. It has been the precedence of this chapter to ask officers to keep office for a minimum of two years. Therefore, in accordance, with Article VII, Section 2, the Nominating Committee shall prepare and submit nominations for officers at the July Annual Meeting at which time this slate of officers will be voted upon

Sharon reminded attendees that the National Practice Management Conference is June 27-30, 2016 in Baltimore, Maryland. The National Conference attire is now casual dress.

Sharon shared the Ohio Chapter's Annual National Conference Scholarship. This scholarship is awarded to a first time attendee to experience the AAA National Conference. The scholarship covers the registration fee for the conference. If you are interested in applying for the scholarship, send Sarah Galley or any member of the Ohio Chapter board an email.

## **Round Table Topics**

Tax Season Ideas

Firm Anniversary Celebrations

Performance Evaluations

Compensation

360 degree Evaluation

Payroll Processing

HR Software

Letterhead

Mapping Processes

New Client Acceptance

NetClientCS

7 Levels of Energy

Enhancing Diversity

Benefits Packages

Recruiting

Flex-time

Engagement Review

CRM Software

Interns

Remote Employees

Portal Implementation

New Overtime Regulations

Cyber Liability

CCH Autoflow